



Newsletter for Computer Software Education, Training & Tutorial Resources

***** ISSUE #3 - May 2003 *****

<http://www.EducationOnlineForComputers.com>

This Newsletter is only sent to its subscribers and is available in early June, 2003 on the web at <http://www.EducationOnlineForComputers.com/newsletter3.html>

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Please forward this newsletter to all your friends and associates who might be interested!

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1) Editor's Greeting:

Hello everyone, and welcome to our new subscribers!

This is our third monthly Newsletter for our new site, EducationOnlineForComputers.com, giving you the most current Free online Software Training and Tutorial Resources that we have recently discovered and researched. This newsletter is free to anyone subscribing (instructions at bottom, no username/password is needed). To access our member site, however, you do need a user name and password - registering as a member of EducationOnlineForComputers.com costs only \$14 for two months, for more information please see below 'Become a Member of EducationOnlineForComputers.com'.

My desire is that these free resources will help you with your computer education and training and are tools to advance your career. Our main mission is the training of those less fortunate who are seeking to become computer literate, from a user's perspective.

This issue describes a total of 24 Software and Computer training, learning and tutorial web sites, with a total of 78 tutorial courses linked. By means of this email newsletter, you have knowledge of and access to these sites before our web site visitors do. The best of these resources will be added to our Member Training pages and the remainder to our Free Training pages.

For your convenience, this newsletter is also available to subscribers in HTML format at this special url: http://www.educationonlineforcomputers.com/current_news.html

If you are looking for free technical or programming training, please visit our sister site:
<http://www.intelligentedu.com>.

I wish you the best with your computer studies and learning.

Warm Regards,
Scott Turton Newsletter and Web Site Editor
<http://www.EducationOnlineForComputers.com>

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Westwood College of Technology:
<http://yarnas.com/clk/menweizhoubingzhen>

ITT Technical Institute: Choose from their many programs:
<http://ipodra.com/clk/kaitanyunnuodiao>

University Alliance Schools:
Accelerated degrees and flexible online courses with streaming video lectures
<http://elilip.com/clk/tuonongzangtuzhuai>

Free to Sell - The Ultimate eBook! (lowest price on the web):
http://www.intelligentedu.com/free_to_sell.html

"Discover the Valuable and Hidden Content to the Best FREE Software Training on the Web Today!"

Become a Member of EducationOnlineForComputers.com

<http://tinyurl.com/bsls>

Use All the Great Software Training We've Discovered to Save Yourself Time, Keep Up with Technology and Advance Your Career.

Our Members' Site contains the web's best Microsoft Office and other software training resources and tutorials. This content is individually linked and presented in a way to expedite and facilitate your computer learning experience. We have done all the web research and presentation work for you so you can concentrate solely on your computer training. For short FAQ Answers, please see the end of this newsletter.

The total price to join as a member is only \$14 total for 2 months, \$24 for 4 months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking computer education and application end-user training. Here's the link to see what's available on our member's site and to sign up: <http://tinyurl.com/bsls>

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*** Get Your Free Microsoft Office Forms and Templates ***

Get tons of Free Office Forms and Templates: <http://tinyurl.com/7ibm>

Here's another special bonus for you: if you have a web site and want to increase it's traffic by 50%, we'll show you how - Click on this link to sign up at the best free traffic generator on the web today: <http://tinyurl.com/4i2x>

2) The Best New Free Microsoft Office Training & Tutorial Sites:

This section of our newsletter contains the best new Free Microsoft Office training and tutorial sites that we have found and researched in the last few weeks.

Microsoft Office 2000 is a software suite that consists of different applications that perform various activities. MS Office 2000 is by far the most widely recognized software suite in the world.

Free Office 2000 Training from Florida Gulf Coast University:

Word 2000 Tutorial:

<http://www.fgcu.edu/support/office2000/word/index.html>

Excel 2000 Tutorial:

<http://www.fgcu.edu/support/office2000/excel/index.html>

Power Point 2000 Tutorial:

<http://www.fgcu.edu/support/office2000/ppt/index.html>

Access 2000 Tutorial:

<http://www.fgcu.edu/support/office2000/access/index.html>

Free E-book Courseware:

These tutorial courses are available for download in PDF format:

Access:

<http://www.customwebgraphics.com/ebooks/access.pdf>

Excel:

<http://www.customwebgraphics.com/ebooks/excel.pdf>

Word:

<http://www.customwebgraphics.com/ebooks/word.pdf>

HTML:

<http://www.customwebgraphics.com/ebooks/HTML.pdf>

Graphic Design:

<http://www.customwebgraphics.com/ebooks/graphic.pdf>

Word97 Tutorial:

<http://tinyurl.com/br46>

Excel97 Tutorial:

<http://tinyurl.com/br47>

Access97 Tutorial:

<http://tinyurl.com/br48>

MS Office Tutorial downloads in PDF format:

http://www.scottwaldman.com/tutorials_full.htm

Introduction To Microsoft Word:

<http://www.scottwaldman.com/tutorials/Intro%20to%20word.pdf>

Starting Microsoft Publisher:

<http://www.scottwaldman.com/tutorials/Starting%20Microsoft%20Publisher.pdf>

Introduction To Microsoft Excel:

<http://www.scottwaldman.com/tutorials/Intro%20to%20Excel%20Workshop.pdf>

Introduction To Microsoft PowerPoint:

<http://www.scottwaldman.com/tutorials/Using%20Microsoft%20Office%20PowerPoint.pdf>

Using Excel as a List and for a Mail Merge:

http://www.scottwaldman.com/tutorials/exel_list_and_mail_merge.pdf

Learn to use Excel and Create Terrific Charts:

<http://www.scottwaldman.com/tutorials/Advanced%20Excel.pdf>

Wall Of Fame Using Microsoft Word:

<http://www.scottwaldman.com/tutorials/wall%20of%20fame.pdf>

Computer Efficiency Tips:

<http://www.scottwaldman.com/tutorials/computing%20efficiency.pdf>

Microsoft Access Tutorials:

<http://rd-robotics.com/accesscommunity/tutes/index.html>

This site offers you 26 free Access tutorials with plenty of online screen shots to help you get the most out of this database tool.

Free eBook of Microsoft Word Tips and Tricks:

http://www.mousetrax.com/pub/Microsoft_Word_Tips&Tricks.exe (1.3 mb)

<http://www.mousetrax.com/pub/wordtips.zip> (zipped Word doc version, 27kb)

You get 50 pages filled with cool tips and tricks for formatting, design tips, editing and more! Lots of useful links to many valuable web sites where you can get tons more free support.

Teaching Excel - A Techtorial:

http://www.educationworld.com/a_tech/techtorial/techtorial024.shtml

This tutorial teach students in grades 3-12 how to use Excel to enter and manipulate data. Here are all of educationworld.com's techtorials:

http://www.educationworld.com/a_tech/techtorial/archives/index.shtml

Welcome to Outlook:

<http://www.slipstick.com/outlook/index.htm>

Tutorials, tips and links covering Outlook 97, 98, 2000 or 2002. Also look at their More Outlook User Tips page here: <http://www.slipstick.com/outlook/usertips.htm>

3) The Best New Free Flash, Photoshop, Dreamweaver and FrontPage Training Sites

Two Free Books, one for Photoshop and one for Flash:

Using Macromedia Flash 5:

http://www.ebone.at/files/Books/using_flash_5.zip

Teach Yourself Photoshop in 14 Days:

http://iwi2-biw.iwi.unisg.ch/sw_support/photoshop/index.htm

Entire 15 Hour Flash MX Course:

http://www.scottwaldman.com/tutorials/Macromedia_Flash_MX_Entire_Handout.pdf

This 40 page thorough and practical Flash course covers all the basics, plus animations, actionscripting, interactivity, dynamic content, and web design.

Also check out this site's How To Make A Wacky Web Tale Using Macromedia Flash:

<http://tinyurl.com/bsfq>

Macromedia Fundamentals:

<http://www.trainingcafe.com/members/mmf/index.asp>

<http://www.trainingcafe.com/about/mmfdescription.htm>

This site offers training modules for these Macromedia Core Development Tools:

Flash MX:

http://www.trainingcafe.com/members/mmf/learn.asp?m_id=16

Flash 5:

http://www.trainingcafe.com/members/mmf/learn.asp?m_id=1

Dreamweaver MX:

http://www.trainingcafe.com/members/mmf/learn.asp?m_id=17

Dreamweaver 4:

http://www.trainingcafe.com/members/mmf/learn.asp?m_id=2

FreeHand 10:

http://www.trainingcafe.com/members/mmf/learn.asp?m_id=5

Fireworks MX:

http://www.trainingcafe.com/members/mmf/learn.asp?m_id=18

Fireworks 4:

http://www.trainingcafe.com/members/mmf/learn.asp?m_id=3

Director 8.5:

http://www.trainingcafe.com/members/mmf/learn.asp?m_id=4

Free registration is requested, although it's not necessary using the above links.

FrontPage 2000 Tutorials:

<http://www.fgcu.edu/support/office2000/frontpage/index.html>

Beginner Tutorial:

<http://www.fgcu.edu/support/office2000/frontpage/index-beginner.html> The Beginner tutorial covers the following basic FrontPage topics: Getting Started, Page Properties, Text, Hyperlinks, Tables, Graphics and Pictures, Miscellaneous, Keyboard Shortcuts, and Tips.

Advanced Tutorial:

<http://www.fgcu.edu/support/office2000/frontpage/index-advanced.html> The Advanced tutorial covers the following topics: Shared borders, Navigation bars, Cascading Style Sheets, Themes, Frames, Components, and Forms.

Creating A Basic School Web Page Using Microsoft Frontpage:

<http://www.scottwaldman.com/tutorials/Creating%20a%20Basic%20School%20Web.pdf>

A six page tutorial showing you how to make a school classroom web page.

4) The Best New Free Web Development Training Sites

Web Development Training Tutorials from Napier University:

WWW Technology by Example:

<http://www.dcs.napier.ac.uk/~mm/im/index.html>

Web Design and Development:

<http://www.dcs.napier.ac.uk/~mm/im/tutorial/index.html>

Web Development Training Tutorials from Echoecho.com:

HTML Tutorial:

<http://echoecho.com/html.htm>

CSS Tutorial:

<http://echoecho.com/css.htm>

JavaScript Tutorial:

<http://echoecho.com/javascript.htm>

Web Development Training Tutorials from Crosswinds.net:

HTML Tutorial - Writing Web Pages:

<http://www.crosswinds.net/~msh210/html.html>

Default Styles for HTML Elements:

http://www.crosswinds.net/~msh210/html_default.html

5) The Best New Free Windows, Linux, Hardware and General Computer Training Sites

Information Technology Tutor:

<http://www.jccdrc.org/html/IT/tutor/index.htm> <http://www.jccdrc.org/resources/IT/tutor/>

Download the IT Tutor:

<http://www.jccdrc.org/html/IT/ITTEExtract/ITxtract.exe>

IT Tutor User Manual:

<http://www.jccdrc.org/html/IT/tutor/UserManual/ITTV2UserMan.html>

The goal of this tutor is to teach you basic skills needed to operate a computer. You will be guided through several modules that will instruct you on the use of and the importance of operating systems, the functions of the different keys on the keyboard, and how to use the mouse. In addition you will also receive guidance on how to use Windows and some of the basic skills needed to work with most software. Here is the license page:

<http://www.jccdrc.org/html/IT/ITTDocuments/License.htm>

Managing Information Systems:

<http://tandy.sbu.tcu.edu/~bbeatty/60043%20Main.htm>

Technology Guide: Hardware

<http://tandy.sbu.tcu.edu/%7Ebbeatty/Tech%20Guides/tg01.pdf>

Technology Guide: Software:

<http://tandy.sbu.tcu.edu/%7Ebbeatty/Tech%20Guides/tg02.pdf>

Technology Guide: The Internet and the Web:

<http://tandy.sbu.tcu.edu/%7Ebbeatty/Tech%20Guides/tg05.pdf>

GCF Global Learning Student Center:

<http://www.gcflearnfree.org/en/main/students.asp>

This site offers you Free Computer, Windows, and MS Office training courses. Free registration is required. If you want to take a quick look, try using these access codes: username=freecomputer, password=training

Windows Tips and Tricks Pages from Activewin.com:

Windows Me:

<http://www.activewin.com/winme/tips/index.shtml>

Windows 95/98:

<http://www.activewin.com/tips/index.shtml>

Windows 2000:

<http://www.activewin.com/tips/win2000/index.shtml>

Windows NT Tips:

<http://www.activewin.com/tips/nt/index.shtml>

Windows Registry Tips:

<http://www.activewin.com/tips/reg/index.shtml>

Program Tips:

<http://www.activewin.com/tips/programs/index.shtml>

Hardware Tips and Troubleshooting:

<http://www.activewin.com/tips/hardware/index.shtml>

6) Software, Office and Computer Sites and Downloads Worth Mentioning

Mousetrax Downloads:

<http://www.mousetrax.com/Downloads.html>

Free Word Utilities including these: Directory Cataloger, Word Option Utility, Temp Scrubber, Word Backup Utility, List All Files Utility, File Cataloger, Section Manager Macro, and Image Cataloger.

Office 2000 Freebies:

<http://www.wopr.com/officeupdate/freebies.htm>

WOPR Print Tools - This is a Microsoft Word 2000 Add-On utility consisting of a free-floating toolbar containing three utilities/tools that take advantage of the cool new printing features built-in to Word 2000: Manual duplex print, Pages per sheet, and Reduce/Enlarge.

WOPR Word Counter - A Word 2000 Add-On utility that displays a modeless dialog box containing a continuously updated word count for the active Word document.

Office97 - Hints and Tips, Downloads, Bug Alerts and Fixes:

<http://www.wopr.com/wopr97/office97.htm>

This page lists many good tips and fixes for Office 97 that you will want to know about if you're running this version of Office. Also, this site has several free Office 97 utilities you can download here: <http://wopr.com/html/woprfree.shtml>

7) Question of the Month about Software Training:

Each month Scott Turton will answer a current or important question that we have received about computer and software training.

May 2003 Question: Where can I get some good references for shortcut keys for all the major applications?

Answer:

Here are some great Shortcut Key Reference Guides:

Access 2000:

<http://www.accesstechnologyinstitute.com/reference/refcards/access.html>

Eudora:

<http://www.accesstechnologyinstitute.com/reference/refcards/eudora.htm>

Excel 2000:

<http://www.accesstechnologyinstitute.com/reference/refcards/excel2k.htm>

ICQ:

<http://www.accesstechnologyinstitute.com/reference/refcards/icq.htm>

Juno:

<http://www.accesstechnologyinstitute.com/reference/refcards/juno.html>

Microsoft Internet Explorer:

<http://www.accesstechnologyinstitute.com/reference/refcards/msie.htm>

Outlook Express:

<http://www.accesstechnologyinstitute.com/reference/refcards/outlookxp.htm>

Outlook 2000:

<http://www.accesstechnologyinstitute.com/reference/refcards/outlook2k.html>

Quickbooks:

<http://www.accesstechnologyinstitute.com/reference/refcards/quickbooks.html>

Quicken 2001:

<http://www.accesstechnologyinstitute.com/reference/refcards/quicken2001.html>

Real Player:

<http://www.accesstechnologyinstitute.com/reference/refcards/realplayer.htm>

Winamp:

<http://www.accesstechnologyinstitute.com/reference/refcards/winamp.htm>

Windows 98:

<http://www.accesstechnologyinstitute.com/reference/refcards/windows98.htm>

Windows Media Player 7.0:

<http://www.accesstechnologyinstitute.com/reference/refcards/winmedia.html>

Word 2000:

<http://www.accesstechnologyinstitute.com/reference/refcards/word2k.htm>

I hope this helps you.

Scott Turton

<http://www.EducationOnlineForComputers.com>

8) Please Support Our Training Mission

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DeVry: Online degrees for working adults?

<http://iashel.com/clk/guntuanglangan>

ITT Technical Institute: Choose from their many programs:

<http://ipodra.com/clk/kaitanyunnuodiao>

Free to Sell - The Ultimate eBook!

(lowest price on the web)

http://www.intelligentedu.com.com/free_to_sell.html

Search for IT Training:

<http://tinyurl.com/4133>

Computer Colleges:

<http://tinyurl.com/4132>

American College of Computer & Information Sciences:

Get the degree you need to advance your career...online at your convenience

<http://wesac.com/clk/solfglurtmataftatz>

Saint Leo University Online:

Accelerated Online Degree Programs: Business and Accounting, Computer Information, Criminal Justice, Liberal Arts. <http://gartum.com/clk/yadenibonkiryudaibon>

University Alliance Schools:

Accelerated degrees and flexible online courses with streaming video lectures
<http://elilip.com/clk/tuonongzangtuzhuai>

EducationOnlineForComputers.com

<http://www.EducationOnlineForComputers.com>

Free Computer Software Training Now!

A free and member-based software educational and training portal web site. We have compiled, categorized, described, and linked many sites that will be of keen interest to computer software application end-users seeking free training and knowledge. Many subject areas are covered, including Microsoft Office, Flash, Photoshop, Dreamweaver, FrontPage, Web Development, Windows, Linux, and Computer Hardware. You are able to study and learn all about computer software via Free training, courses, tutorials, documentation, articles, tips, notes, and help. Check us out today.

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<http://tinyurl.com/7ien>

Our Members' Site contains the web's best computer software training resources and tutorials. This content is individually linked and presented in a way to expedite and facilitate your software and computer learning experience. We have done all the web research and presentation work for you so you can concentrate solely on your computer training.

EducationOnlineForComputers.com Member Site FAQ Answers:

1. All of the web sites and pages in our members site are not in the free section of our web site. The member site training is more detailed and the best available. The online training resources in our members' site are linked and laid out in a much more detailed fashion than those in the free section. This will save you time in finding all the best free training on the web.
2. If you use a credit card when joining, it will be billed by 2Checkout.com or Paypal.com. The vendor on your statement will be "EducOnl4Comp". When your membership period expires, you will be asked if you want to renew your membership, you will not be automatically charged another fee on your credit card or check, unless you request it when you register.
3. The total price to join our member's site is only \$14 total for 2 months, \$24 for 4 months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking software application education training. Here's the link to see what's available on our member's site and to sign up: <http://tinyurl.com/7ien>
You can email Scott Turton with questions.

I will give you 5 Great Free Bonuses when you sign up now.

These are as follows:

1. 28 Modules of Soft Skills Training, covering topics such as Coaching, Delegating, Finance Essentials, Hiring, Leading and Motivating Team, Making a Presentation, Managing Your Time, and Setting Goals.
 2. 19 Online Business and Reference Books, including titles such as Scientific Advertising, The Art of Electronic Publishing, and Small Business Manual
 3. 12 Instructive e-Books, including On Line Stealth Marketing, 7 Secrets to Unlimited Traffic, and Increase Auction Profits.
 4. Instant and Easy Online Access to the 24 Best Free Computer Help & Support Sites.
 5. 45 of the Best, Completely Free Programs and Utilities.
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