



Newsletter for Computer Software Education, Training & Tutorial Resources

***** ISSUE #1 - March 2003 *****

<http://www.EducationOnlineForComputers.com>

This Newsletter is only sent to its subscribers and is available in early April, 2003 on the web at <http://www.EducationOnlineForComputers.com/newsletter1.html>

Newsletter Archives will be here:
<http://www.EducationOnlineForComputers.com/newsletter.html>

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Please forward this newsletter to all your friends and associates who might be interested!

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1) Editor's Greeting:

Hello everyone, and welcome to our very first edition of this newsletter!

This is the very First monthly Newsletter for our new site, EducationOnlineForComputers.com, giving you the latest Free online Software Training and Tutorial Resources that we have recently discovered and researched. This newsletter is free to anyone subscribing (instructions at bottom, no username/password is needed). To access our member site, however, you do need a user name and password - registering as a member of EducationOnlineForComputers.com costs only \$14 for two months, for more information please see below 'Become a Member of EducationOnlineForComputers.com'.

My desire is that these free resources will help you with your computer education and training and are tools to advance your career. Our main mission is the training of those less fortunate who are seeking to become computer literate, from a user's perspective.

This issue describes a total of 24 Software and Computer training, learning and tutorial web sites, with a total of 52 tutorial courses linked. By means of this email newsletter, you have knowledge of and access to these sites before our web site visitors do. The best of these resources will be added to our Member Training pages and the remainder to our Free Training pages.

***** Current News *****

For your convenience, this newsletter is also available to subscribers in HTML format at

this special url: http://www.educationonlineforcomputers.com/current_news.html

If you are looking for free technical or programming training, please visit our sister site, <http://www.intelligentedu.com>.

I wish you the best with your computer studies and learning.

Warm Regards, Scott Turton
Newsletter Editor and Webmaster
<http://www.EducationOnlineForComputers.com>

Please Visit One of Our Sponsors and request more information - doing this enables us to bring you these great free computer and software training resources every month:

University of Phoenix Online: Advance your career:
<http://pontly.com/clk/aftauserafthepausulde>

Westwood College of Technology:
<http://yarnas.com/clk/menweizhoubingzhen>

ITT Technical Institute: Choose from their many programs:
<http://ipodra.com/clk/kaitanyunnuodiao>

University Alliance Schools: Accelerated degrees and flexible online courses with streaming video lectures
<http://elilip.com/clk/tuonongzangtuzhuai>

Free to Sell - The Ultimate eBook! (lowest price on the web):
http://www.intelligentedu.com/free_to_sell.html

"Learn New Skills and Increase Your Earning Power With Free Online Computer Training!"

***** Become a Member of EducationOnlineForComputers.com *****

<http://tinyurl.com/7ien>

Our Members' Site contains the web's best Microsoft Office and other software training resources and tutorials. This content is individually linked and presented in a way to expedite and facilitate your computer learning experience. We have done all the web research and presentation work for you so you can concentrate solely on your computer training. For short FAQ Answers, please see the end of this newsletter.

The total price to join as a member is only \$14 total for 2 months, \$24 for 4 months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking computer education and application end-user training. Here's the link to see what's available on our member's site and to sign up: <http://tinyurl.com/7ien>

--> Here is Your Reward for Subscribing to this Newsletter <--

Get Your Free Microsoft Office Forms and Templates***

Get tons of Free Office Forms and Templates: <http://tinyurl.com/7ibm>

Here's another special bonus for you: if you have a web site and want to increase it's traffic by 50%, we'll show you how - Click on this link to sign up at the best free traffic generator on the web today: <http://tinyurl.com/4i2x>

2) The Best New Free Microsoft Office Training & Tutorial Sites:

This section of our newsletter contains the best new Free Microsoft Office training and

tutorial sites that we have found and researched in the last few weeks.

Microsoft Office 2000 is a software suite that consists of different applications that perform various activities. MS Office 2000 is by far the most widely recognized software suite in the world.

In and Out of the Classroom with Office 2000 Professional:

<http://www.paec.org/planetdiscovery/earth/tutorials/off2000.pdf>

This 163 page training manual takes you through an Office 2000 Overview, Word 2000, Excel 2000, PowerPoint 2000, Publisher 2000, Access 2000, and Outlook 2000. (PDF, 1374kb)

Introducing Microsoft Office XP (PDF):

<http://www.itp-journals.com/sasample/R1169.PDF>

This 6 page document takes you through Office XP's new features and enhancements. (PDF, 144kb)

What's New in Office XP (PDF):

<http://io.wfu.edu/Library/ITC/training/officexp/newinofficexp.pdf>

A quick sheet outlining and illustrating what's new is Office XP. (PDF, 307kb)

Useful Microsoft Office 2000 Shortcut Keys:

http://www.intelligentedu.com/microsoft_office_shortcut_keys.html

This page, on our sister site, Intelligentedu.com, covers all of the short-cut keys in office, if

you what to cut down on your mouse usage.

Introduction to Microsoft Word:

<http://www.bcschools.net/staff/WordHelp.htm>

Microsoft Word 2000 provides powerful tools for creating and sharing professional word processing documents.

Introduction to Microsoft Excel:

<http://www.bcschools.net/staff/ExcelHelp.htm>

Microsoft Excel 2000 With Microsoft Excel 2000, you can create detailed spreadsheets for viewing and collaboration. Create customized formulas for your data and analyze it with the easy to construct charts.

Microsoft PowerPoint Training:

<http://www.bcschools.net/staff/PowerPointHelp.htm>

Microsoft PowerPoint 2000 provides a complete set of tools for creating powerful presentations. Organize and format your material easily, illustrate your points with your own images or clip art, and even broadcast your presentations over the web.

Microsoft Access Training:

<http://www.bcschools.net/staff/AccessHelp.htm>

Microsoft Access 2000 gives you powerful new tools for managing your databases. Share your database with co-workers over a network, find and retrieve information quickly, and take advantage of automated, pre-packaged wizards and solutions to quickly create databases.

Microsoft Publisher Training:

<http://www.bcschools.net/staff/PublisherHelp.htm>

Microsoft Publisher 2000 helps you easily create, customize, and publish materials such as newsletters, brochures, flyers, catalogs, and Web sites. Publish easily on your desktop printer.

3) The Best New Free Flash, Photoshop, Dreamweaver and FrontPage Training Sites:

Flash Training at Moock.org:

<http://www.moock.org/webdesign/flash/index.html>

Web Design Moock Lectures:

<http://www.moock.org/webdesign/lectures/>

Flash MX Actionscript Power Tour -a 3-hour walkthrough of the new features in actionscript for flash 6 (mx): <http://www.moock.org/webdesign/lectures/newInMX>

Unified User Experiences -integrating real-time multiple user participation and experience into flash content:

<http://www.moock.org/webdesign/lectures/unifiedUserExperiences>

Randomation -creating random and dynamic design, animation, sound, and narrative in flash: <http://www.moock.org/webdesign/lectures/randomation>

Programmatic Animation -a variety of techniques for moving things around the screen with actionscript: <http://www.moock.org/webdesign/lectures/ff2001sfMotion>

Actionscript Workshop -ground up coverage of the fundamentals of actionscript programming in Flash 5: <http://www.moock.org/webdesign/lectures/ff2001sfWorkshop>

Deploying and Detecting Flash -when to use flash, when to use html, choosing the right version of flash, and implementing a flash detection:<http://www.moock.org/webdesign/lectures/ff2knyc>

PhotoShop Tutorial:

<http://www.bownet.org/fcc/PhotoShop/tutorial.zip>

This zip archive contains a 7 page Photoshop tutorial, along with files to use and practice on (1.79mb). Here is the 7 page document in pdf format:

<http://www.bownet.org/fcc/PhotoShop/Photosho.pdf>

Fundamentals of Photoshop:

<http://io.wfu.edu/Library/ITC/training/adobe/photoshop1.pdf>

This is an 11 page training tutorial for Photoshop that gets you going and shows you how to use this application. (PDF 5mb)

Dreamweaver Training Materials from the University of Florida:

Dreamweaver 4.0: Basics - 9 pages (PDF 1.32mb):

<http://tinyurl.com/7ic3>

Dreamweaver MX: Basics - 13 Pages (PDF 1.58mb):

<http://tinyurl.com/7ic5>

Dreamweaver: Forms - 8 pages (PDF 656kb):

<http://tinyurl.com/7ic9>

Dreamweaver: Cascading Style Sheets - 7 pages (PDF 810kb):

<http://tinyurl.com/7icg>

Outfront.net:

<http://www.outfront.net/>

A FrontPage learning community offering help with techniques, themes and more. Includes a chance to ask questions individually and join a discussion list. Here is their tutorial page: <http://www.outfront.net/frontpagetechniques.htm>

4) The Best New Free Web Development Training Sites

Web Design Training at Mook.org:

<http://www.mook.org/webdesign/>

This page has some nice web design tutorial content including these

JavaScript Utopia:

<http://www.mook.org/webdesign/javascript/index.html>

Web Design 101-a series of six lectures from an introduction to web design course:

<http://www.mook.org/webdesign/lectures/web101>

Excellent HTML Tutorials from hotwired.com:

The HTML Basics:

<http://www.hotwired.com/webmonkey/teachingtool/html.html>

The HTML CheatSheet:

http://hotwired.lycos.com/webmonkey/reference/html_cheatsheet/index.html

Learn More HTML:

<http://www.hotwired.com/webmonkey/teachingtool/index.html>

Interactive HTML Tutorial:

<http://www.davesite.com/webstation/html/>

This tutorial is for anyone who is serious about learning HTML to make a web page, or an entire web site. Perhaps you're setting up a web site for your business or organization. You do not need any prior experience in making web pages to take this course.

Frames Tutorial:

<http://vzone.virgin.net/sizzling.jalfrezi/frames.htm>

This tutorial describes how to create framed HTML documents. Frames enable you display more than one web page on the screen.

META Tags Tutorial:

http://www.webdeveloper.com/html/html_metatags.html

META tags can be very useful for Web developers. Learn how to use them and also find out about all the new HTML tags that are coming out.

XML Tutorial:

http://msxml.com/xml_tutorial/xml_tutorial.html

This is an excellent tutorial on learning XML. XML solves many of the problems Web authors have experienced with HTML. Web authors and other publishers will be using XML for many years because it offers them an effective and powerful multi-media publishing solution.

Introduction to DHTML:

<http://wdvl.internet.com/Authoring/DHTML/Intro/>

Dynamic HTML builds upon existing HTML standards to expand the possibilities of Web page design, presentation, and interaction. Learn how to use DHTML in your web pages using this training tutorial.

Learning JavaScript for Beginners:

<http://www.javascriptmall.com/learn/contents.htm>

This is a 14 lesson course teaching you all you need to know to incorporate JavaScript into your web site. Here is another JavaScript beginning course, this one from Builder.com:

<http://www.builder.com/Programming/Javascript/>

5) The Best New Free Windows, Linux, Hardware and General Computer Training Sites

Entry Level Computer Skills:

Internet Explorer version:

<http://tinyurl.com/7icj>

Netscape version:

<http://tinyurl.com/7ick>

If you are new to computers, this is the place for you to start. Learn the basics of using Windows and navigating the Internet.

Getting the most out of your Windows keyboard:

<http://tinyurl.com/7icl>

This page lists many useful keyboard combinations without using your mouse. Starting with the image of a keyboard, click on the key you want to learn how to use.

Try your hand at solving Troubleshooting issues:

<http://tinyurl.com/7icm>

This is a troubleshooting training session designed for MCS teachers. Several real world problems are listed and you are asked to propose solutions to the problems. Problems and Solutions are here: <http://tinyurl.com/7ifr>

Formatting a disk:

<http://tinyurl.com/7ico>

Step-by-step instructions for both DOS format used by Windows machines and Macintosh format.

WinPopup:

<http://tinyurl.com/7icq>

Learn how to use this very useful communication tool built into the Windows operating system.

Optimize the Recycle Bin:

<http://tinyurl.com/7ics>

Your Recycle Bin stores the files you have deleted. This bin is set to normally store up to 10% of your hard drive space. To optimize your Recycle Bin, follow the steps given in this tutorial.

Clean out files:

<http://tinyurl.com/7ict>

Before defragging your machine, it is a good idea to delete old files and programs that you no longer use. The question that usually comes up is "what do you delete?" This page gives instructions on how to do this.

Defragging your machine - how and when:

<http://tinyurl.com/7icu>

When you defrag your computer, it will run faster and more efficiently by placing all of the pieces of your program and data close to each other on the hard drive. Defragging your machine should be part of your regular maintenance. Use this tutorial to guide you in this process.

Low resources - where to go to check resources:

<http://tinyurl.com/7icv>

Do you ever get a warning message that says you are "dangerously low on resources" but you know you have over 128MB of memory? To check out your system resources follow the steps given in this tutorial.

Giving your computer a name on the network and setting up workgroups:

<http://tinyurl.com/7icx>

Learn how to give your computer a name and a workgroup assignment on your network.

Sharing files across the network:

<http://tinyurl.com/7icz>

Steps to follow to set up file sharing along with instructions on creating a folder to hold shared documents.

Sharing printers across the network:

<http://tinyurl.com/7idl>

Share printers through your network by following these nine simple steps.

6) Software, Office and Computer Sites Worth Mentioning:

FreewareFiles.com - Your Free Software Resource:

<http://www.freewarefiles.com/>

Download thousands of free software programs for Windows. Games, Utilities, Desktop, Mp3/Multimedia, Internet, Programming, and more.

7) Question of the Month about Software Training:

Each month Scott Turton will answer a current or important question that we have received about computer and software training.

March 2003 Question: What are the best compatible software packages to Microsoft Office that are available?

Answer:

The most popular Office compatible software suite is StarOffice and its open source equivalent, OpenOffice.org. You can download OpenOffice.org for free from this site: <http://www.openoffice.org>. StarOffice/OpenOffice.org is a proven, robust office application and productivity suite. It includes a word processor, spreadsheet, presentation manager, and graphics tool. StarOffice includes a database and more fonts.

Here are 2 other free office software suites:

602Pro PC SUITE: an integrated office suite that is compatible with MS Office Word and Excel documents. <http://downloads-zdnet.com.com/3000-2064-10180765.html?tag=lst-0-11>

SOT Office 2002: a free office productivity suite for Windows and Linux. <http://download.com.com/3000-2031-10109324.html?tag=lst-0-12>

If you're looking for a compatible Microsoft Word application, try out Abiword, located

here:

<http://www.abisource.com>

I hope this helps you.

Scott Turton

<http://www.EducationOnlineForComputers.com>

8) Please Support Our Training Mission

<http://www.EducationOnlineForComputers.com>

How You Can Support Our Computer and Software Training Mission

Please help support EducationOnlineForComputers.com's Computer and Software Education and Training Mission by visiting our sponsors below. By doing so, you will be helping people who want to learn to use computers in an Information Technology career.

University of Phoenix Online: Advance your career:

<http://pontly.com/clk/aftauserafthepausulde>

DeVry: Online degrees for working adults?

<http://iashel.com/clk/guntuanglangan>

ITT Technical Institute: Choose from their many programs:

<http://ipodra.com/clk/kaitanyunnuodiao>

Free to Sell - The Ultimate eBook!

(lowest price on the web)

http://www.intelligentedu.com.com/free_to_sell.html

Search for IT Training:

<http://tinyurl.com/4133>

Computer Colleges:

<http://tinyurl.com/4132>

American College of Computer & Information Sciences:

Get the degree you need to advance your career...online at your convenience

<http://wesac.com/clk/solfglurtmataftatz>

Saint Leo University Online:

Accelerated Online Degree Programs: Business and Accounting, Computer Information, Criminal Justice, Liberal Arts.

<http://gartum.com/clk/yadenibonkiryudaibon>

University Alliance Schools:

Accelerated degrees and flexible online courses with streaming video lectures

<http://elilip.com/clk/tuonongzangtuzhuai>

<http://www.EducationOnlineForComputers.com>

Free Computer Software Training Now!

A free and member-based software educational and training portal web site. We have compiled, categorized, described, and linked many sites that will be of keen interest to computer software application end-users seeking free training and knowledge. Many subject areas are covered, including Microsoft Office, Flash, Photoshop, Dreamweaver, FrontPage, Web Development, Windows, Linux, and Computer Hardware. You are able to study and learn all about computer software via Free training, courses, tutorials, documentation, articles, tips, notes, and help. Check us out today.

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*** EducationOnlineForComputers.com's Member Site ***

<http://tinyurl.com/7ien>

Our Members' Site contains the web's best computer software training resources and tutorials. This content is individually linked and presented in a way to expedite and facilitate your software and computer learning experience. We have done all the web research and presentation work for you so you can concentrate solely on your computer training.

EducationOnlineForComputers.com Member Site FAQ Answers:

1. All of the web sites and pages in our members site are not in the free section of our web site. The member site training is more detailed and the best available. The online training resources in our members' site are linked and laid out in a much more detailed fashion than those in the free section. This will save you time in finding all the best free training on the web.
2. If you use a credit card when joining, it will be billed by 2Checkout.com or Paypal.com. The vendor on your statement will be "EducOnl4Comp". When your membership period expires, you will be asked if you want to renew your

membership, you will not be automatically charged another fee on your credit card or check, unless you request it when you register.

3. The total price to join our member's site is only \$14 total for 2 months, \$24 for 4 months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking software application education training. Here's the link to see what's available on our member's site and to sign up: <http://tinyurl.com/7ien>
You can email Scott Turton with questions.

I will give you 5 Great Free Bonuses when you sign up now.

These are as follows:

1. 28 Modules of Soft Skills Training, covering topics such as Coaching, Delegating, Finance Essentials, Hiring, Leading and Motivating Team, Making a Presentation, Managing Your Time, and Setting Goals.
2. 19 Online Business and Reference Books, including titles such as Scientific Advertising, The Art of Electronic Publishing, and Small Business Manual
3. 12 Instructive e-Books, including On Line Stealth Marketing, 7 Secrets to Unlimited Traffic, and Increase Auction Profits.
4. Instant and Easy Online Access to the 24 Best Free Computer Help & Support Sites.
5. 45 of the Best, Completely Free Programs and Utilities.

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